



INDITION COMMERCE

Merchant Mall — User Manual

Merchant Mall connects your store to the master vendor catalog: browse the product catalogs of the vendors offered to you, add products to your own store in a couple of clicks, and let prices and stock stay current automatically while content changes wait for your say-so.

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Merchant Mall is installed from your admin's **App Store** — one click, no configuration. Once installed, the catalog screens appear in your admin menu.

Browsing vendor catalogs

Browse lists every vendor offered to your store, with the size of each catalog at a glance. Open a vendor to page through its products — names, descriptions, SKUs, prices, and images, exactly as the master catalog carries them. Products already in your store show an **IN MY CATALOG** badge.

Adding products to your catalog

Select the products you want and click **Add Selected to My Catalog** — or use **Add ALL** on a vendor to queue its entire catalog, which is worked through automatically in the background.

Adding a product creates it in your own store with:

- the product record and every SKU, matched by the vendor's alias and SKU — never by

internal ids, so the link survives anything;

- prices on your price levels (MSRP, MAP, Cost, and the rest);
- categories, created under your own category tree where they do not exist yet —

existing categories are always matched first;

- attributes and variant options (Color, Size, and so on), matched to your existing

attribute groups by name and created only when genuinely new;

- images, delivered from the master's optimized copies.

Your store's presentation stays yours: adding a product never overwrites the store membership, pricing rules, or content of anything you already sell.

Staying current: the Catalog Updates inbox

Your store checks the master for changes on a schedule. What happens depends on the kind of change:

- **Prices and stock** apply automatically. If you have locked a price locally, your

lock always wins.

- **Content changes** (names, descriptions) arrive in **Catalog Updates** as proposals,

each showing exactly what would change, from what to what. Apply or dismiss each one.

- **Discontinued products** raise an alert so you can decide what to do with your

listing.

- **New products** in a vendor's catalog are offered in the inbox — add them or dismiss

them.

The bell toggle on a vendor subscribes you to email notification whenever that vendor's catalog is refreshed; notifications go to your admin user's email address.

Nothing to configure

Merchant Mall has no settings screen, on purpose. The connection is set up and managed centrally - the app enrolls itself at install and re-enrolls itself if access is ever re-provisioned. Which vendors you see, and when their catalogs refresh, is likewise managed centrally on the master.